Guide for Contributors

THE JOURNAL PUBLISHES SUBMISSIONS IN FOUR CATEGORIES

I. RESEARCH ARTICLES
II. BOOK REVIEWS
III. ANNOUNCEMENTS
IV. NOTES AND COMMENTS

DIFFERENT FORMATS AND REQUIREMENTS OBTAIN FOR EACH CATEGORY

I. RESEARCH ARTICLES

MANUSCRIPT:
For the initial submission of manuscripts for consideration submit it via e-mail to: kre@airtelmail.in
The manuscripts are categorised under three types - Regular Articles, Short Communications and Reviews. Prepare the manuscript as per style of the Journal. Manuscripts which do not fully confirm to Journal style will be returned to the Authors.

MANUSCRIPT SHOULD CONSIST OF THE FOLLOWING SUBDIVISIONS (1-10):
1. Title Page, 2. Key words, 3. Abstract, 4. Text, 5. Acknowledgement (if any), 6. Footnotes, 7. References,

1. TITLE PAGE:
The Title Page Must Contain:
- Title
- Author’s Name (or Names)
- Institution from which the paper emanated, with City, State, Country, Postal Code, and E-mail Address
- Number of Text Pages, plus References, Figures, Graphs, Charts, and Tables
- Abbreviated Title (Running Headline) not to exceed 50 letters and spaces
- Name, Address, Telephone Number, Fax Number, and E-mail Address of the Person to whom all the correspondence is to be addressed.

2. KEY WORDS:
Key words should be included, should not repeat terms used in the article title, and should not exceed 80 characters and spaces.

3. ABSTRACT:
The abstract should consist of 100-150 words or less. The abstract should be written in complete sentences and should succinctly state the objectives, the experimental design of the paper, and the principal observations and conclusions; it should be intelligible without reference to the rest of the paper.

4. TEXT:
- Do not divide words at the ends of lines; if they are unfamiliar to the printer, they may be incorrectly hyphenated.
- Do not begin sentences with abbreviations.
- The word “Figure” is not abbreviated in the text, except when it appears in parentheses: (Fig. 2) (Figs. 4-6).
- The spelling of nontechnical terms should be that recommended in the current Webster’s International Dictionary.
- Always spell out numbers when they stand as the first word in a sentence; do not follow such numbers with abbreviations. Numbers indicating time, weight, and measurements are to be in Arabic numerals when followed by abbreviations (e.g., 5 mm; 4 sec; 9 ml)
- Use italic font for text that is to be italicized.

5. ACKNOWLEDGEMENT (IF ANY):
The acknowledgement should be written in complete sentences.

6. FOOTNOTES:
Footnote text should be placed as Endnotes before the List of references.
Footnotes to a table should be typed directly beneath the table and numbered with superscripts.
7. REFERENCES:

References in the Text: References citations in the text should be in parentheses and include author name(s) and year of publication. Text citations of two or more works at the time should be given in chronological order. When citing a paper written by three or more authors, write the name of the first author plus “et al.” (However, all authors must be given in the Reference section). Where there are two or more papers by the same author in one year, distinguishing letter (a, b, c,...) should be added to year. All references should be carefully cross-checked; it is the author’s responsibility to ensure that references are correct.

Examples:

In the text, references to the literature should be cited by author's surname followed by year of publication:

……studies by Sanghvi (1978) reveal.........
……studies by Bhasin and Fuhrmann (1972) reveal..........
……studies by Bhasin et al. (1973) reveal ...............
……an earlier report (Haldane 1940) .................

When more than one author is cited, the listing should be first alphabetical by name and then chronological by date:

……..earlier reports (Bhasin et al. 1992, 1993; Walter et al. 1993)........

When references are made to more than one paper by the same author, published in the same year, they should be designated in the text as (Bhasin and Khanna 1992a,b)


References should be listed at the end of article, arranged alphabetically according to the surnames of the authors and then chronologically. Following are examples of the proper reference style of various sources:

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**Sections of Books:**


**Newspaper / Magazine:**


**Radio/Television Talk:**


**Meeting Paper:**


**Report:**


**Thesis / Dissertation:**


Work “in press”:


**Website:**


When there are more than three authors use et al. in place of rest of the authors.

The References list must be arranged alphabetically by Author's or Authors' Surname(s) and chronologically for each author, in the following style:
12. SYMBOLS: When proceeded by a digit, the following symbols are to be used: % percent; ° for degree.

13. SIZE: An article should not generally exceed twelve printed pages (18 double spaced typed pages of MS Word). The authors would be charged for additional pages, even if a longer article is accepted for publication. Reporting of frequency data may be accepted in the form of small report. Such reports should generally not exceed four pages, including tables/figures.

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II. BOOK REVIEWS

Book Reviews are solicited by the Editor/Managing Editor. Unsolicited reviews will not ordinarily be considered for publication. A book review should begin by stating the Title, Author(s), Publisher, Date, Page Count, Price, and ISBN Number of the work reviewed:

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The review should include no other front matter (title, abstract, key words) headings, tables or illustrations. Bibliographical citations should be avoided if possible. The reviewer's name and address should be placed at end of the review.

III. ANNOUNCEMENTS

Announcements of general interest may be published without charge at the discretion of the Editor and Publisher. Submissions should consist of text only and be submitted exactly as they are to appear in print. Announcements concerning goods and services offered for sale will not be published gratis and must be submitted as advertising copy (for detail information write to the Publisher).

IV. NOTES AND COMMENTS

The Notes and Comments section is reserved for short articles of general interest and responses to previously published items. Three categories of items are included in the Notes and Comments section:

1. Technical Notes, 2. Brief Communications, 3. Letters to the Editor

1. Technical Notes: These are very short, Methodological Articles

2. Brief Communication: It reports the outcome of a very small, problem-based study. Papers submitted as a Technical Note or Brief Communication should not ordinarily exceed 8 pages, including the Cover Page and References cited section. Tables, Figures, and References cited should be minimized.

3. Letters to the Editor: A letter should be of general interest or a response to a previously published item. Letters normally should not be longer than 1500 words, and figures, tables, and literature cited should be avoided. An author on whose article the letter writer is commenting will be given an opportunity to read the letter, and to respond. If the two letters are acceptable, the reply is published immediately after the original letter, preferably in the same issue of the journal.

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